

# STALMINE-WITH-STAYNALL PARISH COUNCIL

8 December 2021

Dear Councillor

You are hereby summoned to attend the November meeting of Stalmine-with-Staynall Parish Council on Tuesday 14 December at **7.00pm** at the Village Hall, Stalmine.

**Alison May**  
**Clerk to the Council**

## A G E N D A

### 1 Apologies for absence

### 2 Declaration of interests and dispensations

To receive disclosures of pecuniary and non-pecuniary interests and to consider any requests from councillors for dispensations on matters to be considered at the meeting.

### 3 Minutes of the last meeting

Councillors are asked to approve as a correct record the minutes of the meetings held on the 9 November; 10 November and 29 November 2021 (**enclosed**).

### 4 Public participation

When dealing with public participation there is no obligation to respond immediately to comments made. Members of the public are reminded that only items on the agenda should be raised at the meeting. Any other items should be raised outside the meeting either with a councillor or with the clerk. The chair will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will reconvene the meeting on the conclusion of public participation.

### 5 Planning

#### **Application Number: 21/01159/FUL**

**Proposal:** Change of use of land from agricultural to form additional domestic curtilage in association with Moor End Manor and erection of detached garage and annex.

**Location:** Moor End Manor Back Lane Stalmine Poulton-Le-Fylde Lancashire.

#### **Application Number: 21/01378/FUL**

**Proposal:** Erection of stable block for private use.

**Location:** Land West of New Road Stalmine-With-Staynall FY6 9DT

## Town and Country Planning (Appeals) (Written Representations) (England) Regulations 2000

**Location:** Stables at The Bays Field New Road Stalmine-with-Staynall Lancashire

**Proposal:** Change of use of land to allow the siting of 2 holiday chalets (resubmission of 20/00843/FUL)

**Application Number:** 20/01241/FUL

Appeal Reference: APP/U2370/W/21/3277792

Appeal Start Date: 15.11.2021

Appellant's Name: Ms Katie Nuttall.

Councillors are asked **to consider** whether they wish to make any further comments.

### 6 Finance

**Councillors are asked:**

a) **To note** the following receipts: Nil

b) **To approve** the following payments

	Chqs	
November Payroll	00167,00168,00170	£1135.07
Clerk's November expenses (on behalf of council)	00169	£58.80
Lengthsman's November expenses (SLN on behalf of council)	00171	£25.21
Plantsman (MS) November contract	00172	£249.00
FH and M Davies & Son (inv. SI 540)	00173	£210.00
Stalmine Village Hall (inv.15 November)	00174	£100.00
Royal British Legion donation	00175	£20.00
C&C Supplies Ltd (IN653567 £7.61)	00176	£7.61
Towers and Gornall (Inv.9992)	00177	£172.80

c) **To note** the following payments by direct debit:

Easy Websites (monthly hosting fee) December	£42.00
ID Mobile (inv.73685406)	£6.00

d) **To note** the statement of accounts for month ending 31 November 2021 £51,771.89

### 7 Payroll fees

Towers and Gornall have issued notice of a change in payment arrangements for the processing of the council's payroll. Councillors are asked to note that instead of the fees being paid in arrears it will now be necessary to pay them in advance. T&G are proposing that payments up to 30 September 2021 be paid as a lump sum (172.80), with payments after this date being paid on a monthly basis (28.80). In effect this will mean that two sets of payroll fees are paid from this financial year, therefore the funding would need to be vired from the council's reserves. Councillors are asked **to approve** the proposed changes.

## **8 Wyre rivers trust rep**

At the November meeting councillors agreed that a representative from Wyre Rivers Trust attend the December meeting to provide a presentation to inform the council's response to the Environment Agency's draft river basin and draft risk management plans. After having received the presentation councillors are asked **to determine** how they wish to proceed.

## **9 Projects for 2022/23**

The second draft of the budget for next year is (**enclosed**). There are still a number of unknowns and variables and the clerk will take councillors through the budget in some detail if required. Councillors will be asked to provide guidance to the clerk on the various items of expenditure so the budget can be finalised at the January meeting.

## **10 Parish clerk's resignation**

Councillors are asked to note that the advert for a new clerk has been published in the Over Wyre Focus and notices have been placed online, on the council's noticeboard and with the Lancashire area of SLCC. The closing date for applications is Friday 10 December, therefore the clerk will update councillors as to the number of applicants at the meeting. Councillors are asked **to determine** how they wish to proceed.

## **11 Request to place signage adjacent to the waterwheel**

Councillors are asked to consider a request from Stalmine School regarding the possible placement of a VMU matrix sign which could be deployed for a few weeks at intermittent intervals on the land containing the waterwheel. The school is seeking the parish council's permission for the matrix to go near the water wheel as there is insufficient land at the correct location to place the VMU. Councillors are asked **to agree** to the matrix being sited adjacent to the waterwheel, subject to any constraints from Lancashire County Council.

## **12 Woodland signage**

Cllr Wilson will provide councillors with an update regarding progress with the development of the signage.

## **13 Publication Draft Wyre Local Plan Partial Review (2011-2031)**

The following has been received from Wyre Council:

'The council is in the process of undertaking a partial review of the adopted Wyre Local Plan 2011-2031. The review has entered a key stage of the plan preparation process whereby the council [is inviting representations on the Publication Draft Wyre Local Plan Partial Review \(2011-2031\) - Schedule of Revisions to the Wyre Local Plan \(2011 – 2031\) \(the Schedule of Revisions\) and the accompanying Sustainability Appraisal.](#)

Representations are invited over a seven-week period from **30 November 2021 to 5.00pm 18 January 2022**. In accordance with the National Planning Policy Framework, the consultation seeks the views of the local community and stakeholders on:

- **Legal compliance** – has the council complied with all the relevant legislation and regulations, including the Duty to Cooperate, in preparing the reviewed plan?
- **Whether the reviewed plan is "sound"** – is it positively prepared, justified, effective and consistent with national planning policy?

The [Statement of Representations Procedure](#) available via the link provides more details about the consultation. Once the council has received and considered the responses we will submit the Wyre Local Plan Partial Review (2011-2031) Schedule of Revisions and accompanying Sustainability Appraisal for public examination. Copies of the responses will be sent to the examining Planning Inspector. If you have received this letter but no longer wish to be contacted about the Local Plan please contact the Planning Policy team.'

Councillors are asked to **determine** how they wish to proceed.

### **ITEMS FOR INFORMATION ONLY**

#### **14 Reports from outside bodies/councils**

An opportunity for external group representatives to update the council on recent events. LALC – the Annual Report for 2020-21 is **attached**.

#### **15 Clerk's report (enclosed)**

#### **16 Questions for councillors**

An opportunity for councillors to ask another councillor a question.

#### **17 Response to recent planning related matters**

At the November meeting councillors asked for an item on the December agenda to discuss whether any further action be taken.

#### **18 Date and time of next meeting**

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Friday 31 December at the latest**), with a summary of the reason for raising the matter.

The next meeting of the Parish Council will be on **Tuesday 11 January 2022** at 7.00pm.